

Alice Norman Palmer

6119 Myron Street
Columbus, OH 43213
(312) 685-4143
Lnorman25@hotmail.com

LEGAL EXPERIENCE

Chicago Transit Authority, Chicago, Illinois

Associate Attorney, Law Department, Tort Litigation, November 2008 – December 2010

- Aggressively defend the Authority against tort lawsuits preventing thousands of dollars in judgments
- Argue and draft various pretrial motions involving complex litigation issues
- Depose opposing parties, witnesses, doctors and experts in pending litigation matters
- Manage a Case load of over 60 cases pending in both federal and state court

711 Licensed Law Intern, Tort, Corporate and Labor and Employment Department, June 2006 - November 2008

- Drafted labor closing briefs for arbitration hearings
- Researched and drafted various motions and briefs
- Defended the Authority in both Tort and Labor Arbitration Hearings

Law Offices of Fern Trevino, Chicago, Illinois

Law Clerk, November 2005 - June 2006, August 2006-February 2007, August 2007-February 2008

- Conducted initial client interviews and intakes
- Researched and drafted motions and pleadings
- Maintained office business and trust accounts

The Honorable Patricia Martin Bishop, Presiding Judge, Circuit Court of Cook County, Chicago, Illinois

Judicial Clerk, June 2005- August 2005

- Conducted pre-trial conferences with parties and drafted pre-trial orders for the judge's signature
- Researched various legal questions and drafted memoranda of law for the judge
- Prepared the judge's daily call

McDonald's Corporation, Oak Brook, Illinois

Association of Corporate Counsel Summer Intern, Labor Relations Department, June 2004-August 2004

- Prepared memoranda of law on international labor matters
- Assisted in writing position statements in response to employment discrimination charges
- Created a chart implementing the modifications to the FLSA Regs. to achieve company wide compliance

EDUCATION

*** Admitted to the Illinois Bar and the Northern District of Illinois Bar**

Chicago-Kent College of Law, Chicago, Illinois

Juris Doctor, Certificate in Employment and Labor Law, May 2008

- Attended as a part-time evening student while working 40 hours per week
- Employee Rights & Employment Policy Journal, Student Editor 2004-May 2007
- Frederick Douglass Moot Court Competition Best Order Award 2004
- Deans List Fall 2004, 2005, 2006 and Spring 2005, 2006
- Bar & Gavel Society Membership Award 2007, awarded to 12 graduating seniors who have distinguished themselves throughout their law school career
- Institute for Law and the Workplace Merit Scholarship 2004-2007
- Chicago Kent Public Service Award, 2004-2005

University of Illinois at Urbana-Champaign, Champaign, Illinois

Bachelor of Arts in English Literature, May 2003

- Minority Association for Future Attorneys, Vice President 2002-2003
- Peer Recruitment Program, Student Representative 1999-2003
- Presidential Scholarship 1999-2003