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Local Address

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Permanent Address

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OBJECTIVE

Seeking a logistics position/ internship for autumn 2011

EDUCATION

THE OHIO STATE UNIVERISTY, Columbus, Ohio
Max M. Fisher College of Business
Bachelor of Science in Business Administration August 2011
Logistics Management GPA: 2.98

EXPERIENCE

UTI Worldwide, Inc. Madrid, Spain
Ocean Import-Airfreight Import/ Export Intern Sept.-Dec. 2009

- Managed Trans-Atlantic shipments between supplier and recipient-Ocean and Air Dept.
- Placed orders for configured ISO containers
- Prepared ocean bill of lading and air waybill reports
- Assigned proper Incoterms for each delivery to allocate correct expenses
- Utilized *eMpower* to deliver more supply chain visibility (uTrac, uOrder, uReport)
- Communicated with UTI logistic specialists in other countries to coordinate on-time deliveries

The Westin Columbus Columbus, Ohio
Banquets Associate Mar. 2009- Present

- Attend weekly briefings of upcoming events
- Set-up ballroom for corporate events as well as weddings
- Understand guests needs and take quick action to satisfy them
- Fast-paced work to provide up to 350+ banquet guests with proper food and an extraordinary experience
- Saving money to pay for undergraduate education
- Wedding Wire Bride's Choice Award 2011

The Ohio State University Columbus, Ohio
Spanish Tutor Mar. 2008- June 2008

- Met weekly with 3 tutees to focus in on challenges they were having in the classroom
- Assisted with assigned homework, pronunciation, and project ideas
- Helped prepare tutees for upcoming exams

OTHER EXPERIENCE

- The Undergraduate International Business Club, OSU
- UTI Worldwide, Inc. Workshop in Burgos, Spain
- Ethics-LX Simulations- stakeholder theory, ethics in the global economy, consumer product safety, consumer protection
- Familiar with the principals of Lean and Six Sigma
- St. Vincent de Paul Shelter

LANGUAGES

- Fluent in Spanish and English
- Dual Citizen of the USA and Spain

COMPUTER SKILLS

- Video Conferencing, SEAGULL J WALK JAVA Client, Microsoft applications