

Gregory D. Gavlak

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Professional Highlights

Results-driven, innovative former Army commissioned officer with demonstrated leadership excellence in *logistics management*, *personnel management*, and *project and program management*. Strong natural leader whose skills have been enhanced by Army training and experience, and with the discipline, intelligence, and motivation to succeed in any position. Excellent verbal and written communication skills that lead to productive relationships. Recognized for promoting a positive team environment by empowering team leaders to apply personal expertise and strengths that achieved highest possible results. Self-starter with demonstrated high performance as evidenced by consistent promotions ahead of peers. Loyal; trustworthy; attentive to detail; versatile; and highly motivated. Proven track record of excellence whether leading project teams or contributing meaningfully as a member of a team. Current Department of Defense security clearance (Secret).

Education and Training

- *Master of Business Administration*, Tiffin University, Tiffin Ohio (in-progress, anticipated matriculation 2012)
- *Bachelor of Arts*, John Carroll University, Cleveland Ohio, 2006
- *Army Safety Officer School*, Fort Hood, Texas, 2007
- *Army Quartermaster (Logistics) Officers Basic Course*, Fort Lee, Virginia, 2006
- *Army Officers Basic Leadership Training*, Fort Benning, Georgia, 2006
- *Army Leadership Development and Assessment*, Fort Lewis, Washington, 2005

Professional Experience

Officer in Charge, Healing Outside Of A Hospital (HOOAH) Program, Warrior Transition Battalion, Fort Campbell, KY (2009 - Present). Principal responsibilities encompassed operation, legal compliance and continued growth of a groundbreaking Army program designed to help wounded Soldiers reintegrate into physical and outdoor activities following traumatic injuries. Significant accomplishments included:

- Developing and implementing effective policies and procedures to standardize HOOAH-centric processes across the 101st Airborne Division and the installation which dramatically improved the program's efficiency and effectiveness.
- Designing and implementing an overarching strategic communications effort (publication in over 50 newspaper/television articles) which drove socialization of the HOOAH program with senior leadership and generated outstanding donor feedback.
- Developing and implementing effective methodologies to place wounded Soldiers in therapeutic environments (clinical and otherwise) where they could work to regain capabilities and confidence levels.
- Preparing for and representing the 101st Airborne Division and the installation at numerous meetings, conferences, and integrated process actions teams to advocate program requirements, priorities, success stories and challenges.

Quick Reaction Force, Field Commander, 575th Forward Support Company, 304th Military Police Battalion, Camp Bucca, Iraq (2008). Principal responsibilities encompassed the training, safety, mission preparedness and operational effectiveness of 65 Soldiers and 7 organic vehicles in a stressful, high visibility forward-deployed combat environment. Significant accomplishments included:

- Coordinating, planning, executing and evaluating the effectiveness of more than 180 Quick Reaction Force (QRF) missions conducted with the Camp Bucca Theater Internment Facility.
- Achieving a 40% increased promotion rate as a result of implementing professional development plans for 5 direct report non-commissioned officers and their staff.
- Applying leadership, training and sound judgment to make quick, tough decisions in high pressure situations that resulted in no loss of productivity or personnel.

Distribution Platoon Leader, Combat Ready Platoon, 575th Forward Support Company, 1-21 Field Artillery Battalion, Fort Hood, TX (2007-2008). Principal responsibilities encompassed the training, safety, and mission preparedness of 38 Soldiers and 50+ organic vehicles. Significant accomplishments included:

- Managing and leading the unit through a demanding organizational and mission realignment from a logistics unit to a combat ready Military Police unit
- Maintaining accountability for organic equipment and supplies valued at \$3 million.
- Supervising overseas shipping, packing and transportation of over one month's supply of hazardous materials including petroleum, oil and lubricants required to support a real-world deployment exercise.
- Developing and managing input to the Unit Status reports and other metrics.

Logistics Plans Officer, 575th Forward Support Company, 1-21 Field Artillery Battalion, Fort Hood, TX (2006-2007). Principal responsibilities encompassed advising the commander and battalion staff on planning and executing logistics, storage and distribution missions.

- Developing policies and procedures to standardize distribution planning actions
- Revitalizing a disjointed, fragmented group by raising expectations and demanding personal accountability at all levels, which dramatically improved morale and cohesion.
- Maintaining accountability for organic equipment and supplies valued at \$3 million.
- Designing and implementing an environmental compliance program which resulted in three straight 100% Environmental Inspections; the first and only such group accomplishment at Fort Hood.
- Improving maintenance program through increased individual accountability and training, resulting in over a 35% increase in fully operable equipment.

Information Technology Skills

- **Hardware:** IBM PCs and compatibles and associated peripherals; modems; various optical disk storage and retrieval systems; CD-ROM drives; image and optical character recognition (OCR) scanners.
- **Applications/Software:** Suite of Microsoft Office Applications, MS Project, various e-mail packages; web browsers; various communications packages; optical disk-based storage and retrieval software packages; various full-text retrieval software packages; CD-ROM build and retrieval software packages.