



Education

University of Colorado Denver – Denver, Colorado

- 2008-2011. Cumulative GPA: 3.535
- Bachelors of Science, International Business
- Bachelors of Arts, French (department honors)

Pikes Peak Community College – Colorado Springs, Colorado

- 2005-2007. Cumulative GPA: 3.25

Summary of Qualifications

- Effectively lead and contribute to a team of 3-7 people.
- Exceptional leadership skills exhibited through providing direction, coaching, individual development and feedback.
- Proven competence in internet database research, Microsoft Word, Access, Excel, Outlook, and Google Docs.
- Well practiced in time management and multi-tasking demonstrated in handling university projects, work, church and volunteering.
- Interest in continued learning and experience in subjects such as Lean Six Sigma, SCOR model, international transportation and logistics.
- Exceptional verbal and written communication skills: English: fluent, French: Advanced-Plus level proficiency from the American Council on the Teaching of Foreign Languages, Spanish: intermediate.

Employment History

First Watch – Worthington, Ohio

- 2011-present – Server
 - Facilitate great workplace atmosphere with positive attitude and great teamwork.

Old Chicago – Denver and Colorado Springs, Colorado

- 2006-2011 – Trainer and Server
 - Create great customer relationships; work diligently and dependably.

Rape Assistance and Awareness Program (RAAP) – Denver, Colorado

- 2011 – Canvasser and Translator
 - Educate and engage community members through one-on-one public relations.
 - Translate public relations material from English to French.

Great Circle Promotions – Denver, Colorado

- 2009 – Project Manager and Translator
 - Assist president on client's trade shows and event planning within a budget of \$250,000.
 - Translate in French between president and international clients.
 - Facilitate online marketing of company.
 - Aid president on prioritizing and organization.

Volunteer History

French American Chamber of Commerce Rocky Mountain Chapter – Denver, Colorado

- 2008-2009.
 - Assist in a silent auction, registration, inventory management and collaboration with chefs and sommeliers at L'Esprit de France Gala.
 - Research and conduct one-on-one interviews with leaders in diverse industries such as Law, Accounting, International Cuisine, Business Coaching, Advertising and Web-design regarding daily challenges and trade experience.

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Hilary R. Crawford



References

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