

## **JEFFREY J. BALZANO**

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A hands-on logistics professional with diversified experience in logistics, warehousing, shipping/receiving, inventory control, payroll and customer billing. Expertise in Microsoft Office Professional, problem-solving and information reporting. A proven track record of cost saving, improving productivity, resolving computer problems and training new employees.

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### **UNYSON LOGISTICS, Columbus, OH**

**2009-2011**

A division of Hub Group, Inc., Unyson Logistics is a leading multi-modal 3PL.

#### **Logistics Analyst:**

Reported to the On-Site Account Manager. Responsible for weekly operational, financial and ad hoc reporting. Also analyzed computer dynamic routing for actual store deliveries to improve on-time deliveries.

- Created and maintained an MS Access database for Store Delivery Performance of each carrier from AS400 query, including actual late and delivery information.
  - Utilized database for performing On-Time Delivery weekly analysis.
- Created database for customer-owned trailers for tracking repair costs and trailer value.
- Scheduled inbound trailers to all 5 distribution centers with the lowest cost carrier.
- Troubleshoot all issues when delivering goods to the distribution centers for truckload and LTL.
- Assisted in the improvement of computerized store deliveries.
- Created Trailer database to keep track of maintenance of dedicated fleet.
- Scheduled low cost carrier for inbound and outbound loads.
- Helped customer in testing SAP/ERP with operations test scripts.

### **PENSKE LOGISTICS, Columbus, OH**

**2000-2009**

A leading provider of optimized transportation operations, coordinating all suppliers, integrated supply chain technologies, synchronized inbound and outbound flows, and modeling and managing distribution networks.

#### **Logistics Center Supervisor: 2006 to 2009**

Reported to the Logistics Center Manager. Responsible for supervising a staff of 6 in the Routing Team and back office.

- Held weekly employee meetings.
- Supervised weekly payroll, accounts payable and billing for all 5 Penske locations.
- Generated weekly and monthly operations reports for the customer including cost and operational metrics to actual data from dispatching system data.
- Improved routing per customer requirements and assigned customer projects to employees as needed.
- Eliminated petty cash for operations from \$2,000.
- Wrote routing manuals for training for each Distribution Center.
- Improved routing operations with simpler reports.

#### **Transportation Analyst: 2000 to 2006**

Reported to the Logistics Center Supervisor. Responsible for routing 5 distribution centers for client from corporate location in Columbus, OH.

- Improved routing operations with analysis of dispatch data from data warehouse.
- Write routing manuals for training for each Distribution Center.
- Run weekly billing and operational reports for same five DC's through Business Objects/Web Intelligence.
- Created Operational Dispatch Sheets for operations at all five DC's.
- Created geographic rerouting and holiday schedules to meet the client's DC's and store requirements.

**THE UNITED MAGAZINE COMPANY, Dublin, OH**

1998-2000

Previously, the fifth largest wholesaler, with 11,000 retailers, in wholesale and periodical distribution. Focused on delivering retail customer-specific magazines geared toward the demographics around the customer's store.

**Corporate Routing Specialist:**

Responsible for using current technology, RoadNet 2000, to reroute delivery and service personnel for optimal cost savings.

- Analyzed Magazine route costs and savings through rerouting process.
- Developed strategic planning of distribution system for company.
- Data mined for management reports on customers, suppliers and vendors on AS400.
- Used Claritas Compass for customer profile analysis for custom distribution system.
- Developed strategic planning of distribution system for company.
- Removed \$1 million from \$15 million distribution system after only 5 of 19 projects completed before company closed.

**EXEL LOGISTICS AMERICAS, Columbus, OH**

1994-1998

Exel Transportation is a leading non-asset based third-party logistics company focused on delivering truckload, less than-truckload, and intermodal services.

**Operations Supervisor:**

Responsible for supervising weekend warehouse operations of 1 Lead and 12 Lift Operators on a rotating basis and supervising an inventory control group of 2 Clerks.

- Setup two off-site warehouses for operational use within time and budgets constraints.
- Managed and set up several pilot programs for Kellogg's distribution management system during testing.
  - Led operations for three separate pilot programs during implementation.
- Created a capacity report that compared current SKU inventory levels to current storage capacities.
- Maintained facility computers and radio frequency equipment.
- Coordinated setup and installation of a LAN fiber optic backbone and RFU network for multiple buildings.
- Acted as Project Manager for Client Warehouse Management System project and trained all employees in the use of the system.
  - Served as liaison for the third party warehouse firms for the WMS project.
  - Involved with development of WMS system, including writing all test scripts, operational and functional for new WMS.

**EDUCATION**

B.S., Business Operations, DeVry University, Columbus, OH - 1993

**TECHNICAL SKILLS**

Business Objects/Intelligence, Microsoft Office Professional, Microsoft Project, Acrobat Publisher, Map Expert, RUMBA AS/400, Lotus Notes, PC Miler, XE RF Terminals & Backbone, DEC Terminal Servers, IBM Compatible/Compaq PC