

# Mark A. Dues

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**OBJECTIVE:** To obtain an internship in the field of operations management or logistics.

## **EDUCATION**

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- *The Ohio State University*, Columbus, OH Graduation: 12/2010
- Bachelor of Science in Business Administration
- Majors: Operations Management and Logistics GPA: 3.195
- University Honors Scholarship
- Dean's List (4 Quarters) 9/2008-12/2009
- The Sigma Chi Fraternity 10/2007-Present

## **EXPERIENCE**

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*Emerson Climate Technologies*, Sidney, OH 6/2007-9/2008

### **Product Engineering Co-op**

- Worked for three terms in Refrigeration Product Engineering group
- Interacted and reported to two different managers
- Managed small projects with the guidance of engineers and supervising manager
- Presented quarterly project updates and conclusions utilizing Microsoft PowerPoint
- Assisted engineers with data analysis through the use of Microsoft Excel and Word
- Efficiently prioritized time to assist with multiple engineers' projects with varying deadlines
- Routinely communicated and interacted with other manufacturing plants in Indiana and Alabama

## **RELATED EXPERIENCE**

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*The Sigma Chi Fraternity – Alpha Gamma Chapter*, Columbus, OH 3/2008-3/2009

### **Head Recruitment Chairman**

- Worked with alumni advisor to establish organization's formal value proposition
- Developed, supervised, and motivated a recruitment committee of twelve peers
- Positively promoted organization through formal and informal events
- Ran a mass return mail campaign to over 750 incoming freshman students
- Actively recruited a list of over 50 candidates through email, phone and personal interaction
- Successfully recruited more than 30 men into the organization
- Served as one of nine Executive Committee members to guide and govern the chapter throughout term