

MARLON C. DORSETT, BSBA

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LOGISTICS / WAREHOUSE PROFESSIONAL/DRIVER

Skill Summary

Dependable, results-oriented professional with ten plus years of logistics experience; specifically in warehouse operations, transporting cargo, shipping/receiving, inventory control, picking and packing, staging, forklift truck, dispatching, unloading/loading, and deliveries. Seven plus years of management experience. OSHA trained. Hand truck, cherry-picker, and palletizer experience. Can routinely lift 50lbs. Personal characteristics: enthusiastic, creative problem solver, detail oriented, quality focused, responsible, and accountable. Strong belief in being a motivated and dedicated team member to achieve maximum productivity and desired business results.

Additional Areas of Strength & Expertise

- Dock Operations
 - Scheduling & Dispatching
 - OSHA 2010 Certificate
 - CDL Class-B
 - Mechanic/Maintenance
 - Computerized Routing
 - Inbound/Outbound Operations
 - Computerized Inventory Systems
 - Budget Adherence/Procurement
 - Advanced Microsoft Excel Certified
 - Communication Skills (Written & Interpersonal)
 - Productivity Improvement/Project Management certificate
 - Payroll/Employee Moral
 - Staff Hiring/Coaching/Training
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Education & Training

BSBA/BS TRANSPORTATION AND LOGISTICS MANAGEMENT/ECONOMICS, THE OHIO STATE UNIVERSITY
INSTRUCTOR TRAINING IN TERRORIST ACTIVITY CERTIFICATION: RECOGNITION & REACTION, COTA
CERTIFIED LOGISTICS ASSOCIATE (CLA) CERTIFICATE, COLUMBUS STATE COMMUNITY COLLEGE
FORKLIFT CERTIFIED, ODW LOGISTICS

Professional Experience

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| Diligent Enterprises | Owner/Property Manager | Columbus, OH | 2001-present |
| <ul style="list-style-type: none">• Responsible for collecting rent and negotiating rental contracts for personal properties owned.• Issue late payment notices and other paperwork deemed necessary and required by law.• Provide and/or contract maintenance service to properties while maintaining prompt, courteous, and customer focused attention to all services rendered. | | | |
| Columbus Public Schools | Teacher (Substitute) | Columbus, OH | 2009-present |
| <ul style="list-style-type: none">• Responsible for educating, training, and motivating students grades 7 through 12 in Mathematics.• Further responsible for maintaining classroom control and discipline.• Taught various other subjects as requested. | | | |
| Diamond Logistics | Transportation Supervisor | Columbus, OH | 2008 |

