

Timothy E. Dietrich

164 E. 203rd Street • Euclid, OH 44123 (216) 372-7940 • dietrich2192@gmail.com

Objective

To use my well-rounded education, life experiences and positive skills and attributes for the benefit of a firm in the areas of logistics management, supply chain management, and marketing.

Education

The Ohio State University

Columbus, OH

Fisher College of Business

March 2011

Bachelor of Science in Business Administration

- Specialization: Logistics Management.
- Major GPA: 3.94/4.0 Cumulative GPA: 3.377/4.0

Skills/Attributes

- Microsoft: Word, PowerPoint, Excel, and MapPoint. Sage SalesLogix, UPS Manifest System and Astea Software.
- Some of my positive attributes include: willingness to relocate, working well in teams, being highly organized, managing time efficiently, being a good listener, and working well in a structured or unstructured environment.

Work Experience

Mettler-Toledo, Inc.

Columbus, OH

Heavy Duty Truck Route Administrator/Inside Sales Consultant

March 2011 – August 2011

- I was responsible for routing Canadian heavy duty vehicle scale trucks in an efficient manner. Using MapPoint and Excel I created 201 routes that would increase technician productivity and customer satisfaction, while allowing the technician to incorporate service prospecting of new customers.
- Contact current customers and confirm whether they have had their equipment serviced while trying to create additional sales leads, using SalesLogix and Astea software. Received training for receiving customer quotes; collecting purchasing order information and handling customer questions and inquiries.

Mettler-Toledo, Inc.

Columbus, OH

Reprographics Summer Assistant

June 2010 – September 2010

- Picked, packed and shipped daily orders using a UPS manifest system. Helped with organizing, categorizing and counting of printed material in inventory to be outsourced. Assembled and packed sales leads, and customer mailings.
- Contributed to the company's new online print store, by providing information and material. Communicated with the website designing company and participated in weekly meetings.

The Ohio State University – Pizza at the Drake

Columbus, OH

Food Service Worker

September 2008 – March 2009, September 2009 – June 2010

- Interacted directly with customers in the restaurant and over the phone, inputting orders, organizing orders, taking payments, and ensuring proper handling of between \$250 and \$500 in register drawer. Daily cleaning, organizing, stocking, and closing of the restaurant all of which required strong team work and excellent time management.

City of Euclid

Euclid, OH

Community Services and Development Summer Employee

Summers of 2006, 2007, 2009

- Assisted in preparing houses with the painting team for exterior spray painting.

Activities

Phi Kappa Psi Fraternity – Member

April 2007 – June 2010

- Served on the New Membership Committee, structuring and attending meetings, while also assisting New Member Educators. Participated in numerous philanthropy events through the Greek Community, and volunteered time on and off campus, specifically with the Boys and Girls Club of Columbus. Attended leadership building exercises.

American Leadership Academy – Participant

March 2009

- Listened to presentations from successful business leaders from across the country and participated in discussions with them. Performed etiquette training, negotiation training, and networking activities.

The Logistics Association – Member

March 2010 – March 2011

- **Attended weekly meetings where we heard speakers from respected and relevant companies speak about their logistic and supply chain operations and issues.**