

## **Driver Recruiter (Sidney, OH)**

### **Immediate Opening**

Continental Express Inc. is an industry-leading transportation company specializing in refrigerated freight. We are seeking an experienced Recruiting professional for our headquarters in Sidney, OH. We are looking for an energetic, self-motivated person with prior recruiting experience. The position provides very competitive pay, health insurance, 401K with company match, and direct deposit.

### **Job Duties:**

- Manage social media and other external recruiting sources
- Proactively develop channels of new driver candidates
- Aggressively advertise for and pursue driver candidates
- Maintain records of qualified candidates and develop leads
- Coordinate advertising campaigns, including print, online and other media formats
- Visit job fairs, driving schools and sometimes outside terminals (TX, SC, VA, KY)
- Maintain relationships with critical contacts who enable successful recruiting
- Further develop our internal referral program
- Manage the hiring process for new candidates
- Manage inbound phone calls from interested candidates
- Schedule applicants for necessary interviews, physicals, and drug screens
- Keep in close contact with operations to constantly know driver staffing needs
- Prioritize hiring needs and focus attention accordingly
- Facilitate pre-employment paperwork requirements
- Assist with pre-employment background checks

### **Experience and Qualifications:**

- Prior experience in recruiting, staffing, job-placement or sales, preferably in trucking or transportation
- Proficient with Microsoft programs
- Excellent verbal and written communication skills
- High degree of organization and time management skills
- Working knowledge of human resources practices and principles
- Familiarity with advertising in various media channels (print, social media, digital)
- General knowledge of labor laws

Continental Express was founded in 1984, and has steadily grown from one truck to over 360 trucks and 850 trailers. The corporate office is located in Sidney, Ohio. Continental Express has terminals strategically located in Fort Worth, TX, Gaffney, SC, Danville, VA, and Louisville, KY.

Interested candidates can apply by emailing resume to [mgoubeaux@ceioh.com](mailto:mgoubeaux@ceioh.com)