



## **OPERATIONS SUPERVISOR – Groveport, Ohio**

### ***Essential Job Duties:***

- Supervises a team of equipment operators responsible for stocking, replenishing, case pick, and special projects.
- Monitors associate behavior and performance. Holds associates accountable for following proper work procedures, processes and system requirements to expedite workflow and achieve established productivity standards.
- Monitors and reports productivity statistics. Identifies trends and anticipates needs. Makes staffing adjustments accordingly.
- Enforces company policies and procedures. Administers disciplinary action, as necessary.
- Communicates regularly with leadership throughout the DC to coordinate activities and meet productivity goals and operating objectives (KPIs – Key Performance Indicators).
- Trains and develops associates. Ensures employees are properly trained on power equipment, WMS, RF and other distribution technology.
- Promotes a safe work environment and enforces safety and security policies.

### ***Qualifications:***

- HS diploma or equivalent required; Bachelor's degree in related field preferred.
- Minimum 2 years of experience in a leadership role in a DC environment required.
- Minimum 2 years of experience with Outbound/ Case Picking.
- Available to work a 2<sup>nd</sup> shift schedule.
- Proficient computer skills required, including Microsoft Office: Excel, Word, Access database plus working knowledge of WMS, RF and related DC technology.
- Experience with Red Prairie or other relevant WMS/LMS a plus.
- Must possess strong management, problem-solving and organizational skills.
- Excellent project management and multi-tasking skills with attention to detail.
- Demonstrated analytical skills – must be able to, not only review, but interpret detailed data to draw business conclusions and identify opportunities for improvement.
- Ability to effectively communicate; must exhibit strong written and oral communication skills.

Please send resumes to:

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