

JOB DESCRIPTION



Position Title: Sr. Supply Chain Planning Mgr.	
Department: <u>Wilmington Supply Chain</u>	FLSA Status: HR to Complete
Reports To: Supply Chain Associate Director	Location: Wilmington

POSITION SUMMARY

The Sr. Supply Chain Planning Manager is responsible for the execution of critical supply planning processes at the Wilmington site for Sterile and OSD products. This includes the delivery of planning outputs for production / batch slot scheduling for Manufacturing, material requirements planning for Procurement, shipment planning for Logistics, and as-needed support for QA, QC, Regulatory, etc. This individual will attend daily and weekly demand and supply planning meetings with Wilmington, Waltham, and Dublin personnel to ensure excellent short term and long term customer service performance.

The Sr. Supply Chain Planning manager is also responsible for maintaining and monitoring overall capacity utilization goals at the site and ensuring that ample production and vendor capacity is available to achieve long term demand trends and annual volume goals (i.e. Rough-Cut Capacity Planning). Additionally, this person collaborates with Procurement to address supplier sourcing issues and co-generates action plans to resolve and improve % Supplier Scheduling Performance (%SSP).

The Sr. Supply Chain Planning Mgr. will directly manage 3-5 planning associates and work closely with them to resolve planning and ERP / SAP issues to generate accurate, timely schedules and material needs. This person will have major responsibility for the development and coaching of their associates.

MAJOR RESPONSIBILITIES

Major Responsibility	Percentage of time spent on each responsibility
List the primary job duties for the role	Estimate a percentage of time spent on each activity (Must add to 100%)
Translates short term demand forecasts into by month by week material supply and schedule requirements. Ensures that MPS schedules match with plant capabilities. Tracks relevant KPIs and develops countermeasures to close gaps.	25%
Proactively engages Procurement in attaining materials in a timely manner on emerging demand changes and special requests or projects. Leads the identification of issues related to supply to meet the scheduled requirements.	20%
Re-designs / improve the planning organization and develop the necessary talent to deliver long-term results. Recruits and trains new hires as appropriate on SC Planning practices and SOPs.	25%
Identifies and documents all assumptions for the monthly S&OP Supply Review	15%

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and leads the identification of issues related to changes in the manufacturing operating plan. Continually evaluates methods to reduce or eliminate supply constraints to the S&OP Unconstrained Demand Forecast.	
Involved in new product launch meetings to ensure delivery and customer service excellence to meet monthly and quarterly volume plans. Is partially accountable for obsolete performance (\$ and inventory), run-out plans, and product allocation management	15%

QUALIFICATIONS

- Very strong leadership skills including team facilitation, training, and motivation.
- Very strong analytical, planning, and problem-solving skills.
- Excellent written and verbal communication, proven leadership record, sound decision making skills, and have the aptitude to work independently to set and meet key deliverables and objectives.
- Strong influencing skills
- Strong knowledge of operational and financial analysis
- Strong interpersonal skills
- Knowledge of operational excellence and continuous improvement principles as applied to supply chain and manufacturing operations principles.
- Experience with SAP required.
- Pharmaceutical experience is highly recommended but not required
- Perform all duties in a manner which exceeds all ethical standards for the profession

EDUCATION AND EXPERIENCE

- A successful candidate must demonstrate key business results in a planning leadership role in a dynamic organization.
- Bachelor's degree or higher.
- 10+ years of experience Supply chain and/or planning leadership and management roles.
- APIC certification and/or active participation in a related professional organization is a plus.

WORKING CONDITIONS

- Travel required at 15-20%

PHYSICAL REQUIREMENTS

Alkermes, Inc. is an equal employment opportunity employer and does not discriminate against any applicant because of race, creed, color, age, national origin, ancestry, religion, gender, sexual orientation, disability, genetic information, veteran status, military status, application for military service or any other class protected by state or federal law.